Seminar 6: Research Methods and Professional Practice – e-Portfolio Preparation

Final Units 11 & 12:

- Unit 11 – Professional Development & showcase of the portfolio
- Skill Matrix
- SWOT analysis
- Action Plan
- Reflective Piece can combine previous modules with the current, but do not have to
- Codio Instructor Help Center can help by developing the e-Portfolio

E-Portfolio:

- For each unit the e-Portfolio should contain at least one artefact
- The final reflective piece is capped at 1000 words
- Analyse of the personal experiences and development along the module
- Artefacts (e.g. formatives) can be implemented in the reflection (pictures or hyperlink)
- Citation in the reflection is needed
- Skills matrix: Is an Excel spreadsheet to fill in
- Action plan template: Is a 'Word' document, that questions how you will bench mark your future development
- SWOT:Is a 'Word' document that will assist in completing the above documents

Presentation of e-Portfolio:

- Content must be organised
- It must be logical to follow
- Example: Tabs/headers to state the module assignment, name and formative excerpts that are being discussed/applied to the content of each section you require the tutor to access
- Ensure the e-portfolio link/upload is accessible
- Do not password protect the digital document
- Test the uploads/links to make sure they do work